

Albany Area Schools
Albany, Minnesota 56307
Administration Office Telephone 320/845-2171 –
FAX 320/201-5878
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Board Room
30 Forest Ave
Albany, Minnesota 56307
November 8, 2023, 6:00 PM
AG E N D A

1. Call to Order
2. Roll Call
3. Public Forum
4. Agenda -- Additions and Deletions
5. Approvals
 1. Previous Meeting Minutes
 2. Cash Flow Reports
 3. Acceptance of Gifts and Donations
6. Consent Agenda
7. Reports
 1. Purple Pride
8. Business
 1. Enrollment Report
 2. Approval of 2023 Annual Financial Statements
 3. Revised 2023-2024 Budget Approval
 4. Consideration of Adding Boys' Soccer as a MSHSL Sport
 1. Self Funded/Traditional
 5. Transportation Request for Proposal Approval
 6. Resolution of Governing Board Supporting Form A Application to MSHSL Foundation
 7. Resolution of Governing Board Supporting Form B Application to MSHSL Foundation
 8. Combined Polling Place Resolution
 9. School Board Policies - Third Read
 1. 514 Bullying Prohibition Policy
 2. 516.5 Overdose Medication
 3. 524 Internet Acceptable Use and Safety Policy
 4. 532 Use of Peace Officers and Crisis Teams
 5. 534 School Meals Policy
 6. 601 School District Curriculum and Instruction Goals
 7. 602 Organization of School Calendar and School Day
 8. 603 Curriculum Development
 9. 604 Instructional Curriculum
 10. 613 Graduation Requirements
 10. School Board Policies - First Read
 1. 413 Harassment and Violence
 2. 616 School District System Accountability
 3. 617 School District Ensurance of Preparatory and High School Standards
 4. 618 Assessment of Student Achievement
 5. 620 Credit for Learning
 6. 621 Literacy and The Read Act
 7. 624 Online Instruction
 8. 708 Transportation of Nonpublic School Students
 9. 709 Student Transportation Safety Policy
 10. 806 Crisis Management Policy
9. Committee Reports
 1. Fifth Monday Meeting
10. Superintendent Report
11. Adjournment

Note: Items may be added to the agenda which have an immediate effect on the operation of the school district. An effort will be made to keep additions to a minimum.

Amy Sand, Clerk
P-45-1B

NOTICE
FULL-TIME POSITION OPENING
CITY OF ALBANY
“Public Works Dept. Assistant”

The City of Albany is seeking a self-motivated, energetic individual for a full-time position in the Public Works Department. The primary purpose of the position is to perform mechanical work for the various functions of the Public Works Department. At times may direct the work of lower-ranked public works employees. Also, perform routine skilled maintenance work in streets, parks, water, sewer, equipment, and buildings. Qualified candidates must possess a High School diploma or general education degree (GED), valid Class B Driver's License, strong experience with mechanical work, and demonstrate ability to perform the mechanical duties assigned to this position. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 100 pounds. The hourly wage per hour is \$28.00/hour - \$32.00/hour DOQ. The deadline for submitting an employment application is 1:00 o'clock in the afternoon on November 23, 2023. Applications are available at the Albany Administration Building, 400 Railroad Avenue or at the city's website www.ci.albany.mn.us.

Tom Schneider
Interim City Administrator
Published in the Star post this 8th day of November 2023.
P-45-1B

CITY OF ALBANY
AMENDMENT TO ORDINANCE NO. 80 ZONING
SUMMARY PUBLICATION

The City of Albany has approved an amendment to Ordinance 80 which (1) adopts standards for the use of metal roofs and siding in certain zoning districts; (2) removes contradictory or duplicative language in Section 80.05 and Section 80.21; and (3) moves exterior materials requirements to each zoning district. This material is a summary of the above referenced amendments. The full text of the Ordinance is available for inspection by any person during regular office hours at the office of the Albany City Clerk/Administrator.

This Ordinance was adopted by the City Council of Albany on November 1, 2023, and shall be effective upon publication.

Tom Kasner, Mayor
Tom Schneider,
Interim City Administrator

(S E A L)
This amendment was published in the Star Post in November 8, 2023.

P-45-1B

PROBATE NOTICE

STATE OF MINNESOTA
COUNTY OF STEARNS
DISTRICT COURT
SEVENTH JUDICIAL
DISTRICT
Case Type: Probate
Court File No:
73-PR-23-8310

ORDER AND NOTICE OF
HEARING ON PETITION
FOR FORMAL PROBATE OF
WILL AND APPOINTMENT
OF PERSONAL REPRESENTATIVE AND NOTICE TO
CREDITORS

In Re: Estate of
Dennis F. Dirkes,

Decedent.
TO ALL INTERESTED PERSONS AND CREDITORS:

It is Ordered and Notice is given that on the 1st day of December, 2023, at 8:45

a.m., a hearing will be held in the above-named Court at St. Cloud, Minnesota for the formal probate of an instrument purporting to be the will of the above-named decedent, dated November 10, 2003, and for the appointment of David J. Dirkes, whose mailing address is 110 Highview Drive, Albany, MN 56307, as personal representative of the estate of the above-named decedent in unsupervised administration, and that any objections thereto must be filed with the Court. That, if proper, and no objections are filed, a personal representative will be appointed to administer the estate, to collect all assets, pay all legal debts, claims, taxes and expenses, and sell real and personal property, and do all necessary acts for the estate. Notice is further given that ALL CREDITORS having,

DOCUMENT 00 11 13
ADVERTISEMENT FOR BIDS
2024 Street Lighting
Freeport, Minnesota
SEH No. FREEP 174248

Notice is hereby given that Online Bids will be received by the City Clerk until 10:00 a.m., Thursday, November 30, 2023, via QuestCDN for the furnishing of all labor and material for the construction of 2024 Street Lighting.

The bid opening will be conducted via Microsoft Teams, at which time they will be publicly opened and read aloud: 2024 Street Lighting Bid Opening Thursday, November 30, 2023 at 10:00 a.m.

Please join my meeting from your computer, tablet or smartphone:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTM1ZDc5NwYtZTZlOS00NDIzLWUwYjQ0TU3YTBiNGE2NmNh%40thread.v2/0?context=%7b%22tid%22%3a%22642f4553-88f1-43dc-9a29-90842cd19d4c%22%2c%22oid%22%3a%2248472820-a408-4d5c-b262-d033b1c6fa20%22%7d
Meeting ID: 280 724 641 905
Passcode: 5VvyJt
Or call in (audio only)
+1 872-242-7640,,850445886# United States, Chicago
Phone Conference ID: 850 445 886#

Any person monitoring the meeting remotely may be responsible for any documented costs. Message and data rates may apply.

Major quantities for the Work include:		
1,417	SQ FT	Concrete Sidewalk
4,478	LF	2-Inch Non-Metallic Conduit Schedule (Directional Bore)
708	LF	3-Inch Non-Metallic Conduit Schedule (Directional Bore)
30	EACH	Remove Lighting Unit
72	EACH	Salvage Luminaire(s) & Arms
35	EACH	Lighting Unit Type Special
17,430	LF	Underground Wire 1/C 8 AWG
23,240	LF	Underground Wire 1/C 6 AWG

The Bidding Documents may be seen at the Issuing Office of SEH located at 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485, 320.229.4300, Dave Blommel, PE, 320.229.4349r, dbloomel@sehinc.com.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDocTM Number 8795158 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

For this project, bids will ONLY be received electronically. Contractors submitting an electronic bid will be charged an additional \$42 at the time of bid submission via the online electronic bid service QuestCDN.com. To access the electronic Bid Worksheet, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Requirements prepared by SEH dated October 31, 2023.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$75.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

The Owner reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Owner.

Jon Nelson
City Clerk/Treasurer
Freeport, MN

Publish:
QuestCDN: November 8, 2023
Star Post: November 8 and 15, 2023

P-45-2B

PROBATE NOTICE

STATE OF MINNESOTA
COUNTY OF STEARNS
DISTRICT COURT
SEVENTH JUDICIAL
DISTRICT
Case Type: Trust
Court File No. 73-CV-23-7982

NOTICE OF AND ORDER
FOR HEARING ON
PETITION OF
SUCCESSOR TRUSTEES
UNDER MINN. STAT.
501C.0202, Subd. 1

In the Matter of the Trust of
Patrick J. Kroll and Mary C.
Kroll, Under Agreement
Dated 13 December 1991.

It is Ordered and Notice is given that on December 11, 2023 at 3:00 p.m., a hearing will be held in this Court by zoom, on the Petition of Successor Trustees Under Minn. Stat. §501C.0202, Subd. 1 to, among other things as may appear appropriate, necessary or equitable to the Court: determine the persons having an interest in the income or principal of the above-named trust and

determine the nature and extent of their interests; to construe and interpret the terms of the said trust; and provide direction to the Petitioners regarding any other issues and questions involving discharge of the duties of the Petitioners as trustees of the said trust as may arise in connection with this judicial proceeding under Minn. Stat. 501C.0202, Subd. 1.

This Notice of and Order for Hearing shall be published and served in accordance with the provisions of Minn. Stat. 501C.0203, Subd. 1.

Dated: October 20, 2023
BY THE COURT:

/s/ Laura Moehrle
Judge of District Court
Mark F. Uphus, Attorney
MN Attorney License # 141136
Address: 310 Main St. E - PO
Box 158
Melrose, MN 56352
Telephone: 320/256-7491
Facsimile: 320/256-7612
e-mail: manager@uphuslaw.com
ATTORNEY FOR
PETITIONERS

P-46-1B

claims against said estate are required to present the same to said personal representative or to the Court Administrator within four months after the date of this notice or said claims will be barred.

Dated: October 21, 2023

/s/ Laura Moehrle
Judge

/s/ George Lock
Court Administrator

Attorney for Petitioner:
Willenbring, Dahl,
Wocken & Zimmermann,
PLLC
Madelyn M. Tillemans
(0504205)
Daniel T. Zimmermann
(141835)
318 Main Street; P.O. Box 417
Cold Spring, MN 56320
Telephone: (320) 685-3678
P-44-2B